

SHEBOYGAN COUNTY  
**POSITION DESCRIPTION**

Title:	<b>Licensed Practical Nurse</b>	Status:	Full-Time or Part-time
Department:	Health Care Centers	Unit:	HCC Employees
Location:	Rocky Knoll or Sunny Ridge	Grade:	LPN
Reports to:	Nurse Supervisor	Date:	1/2007

**I PURPOSE AND SUMMARY**

Provides comprehensive nursing care to residents.

Supports the principles of the nursing process, standards of nursing practice, current state regulations as per HFS132 and federal regulations, and/or the program objectives for the diversified population of the facility.

Assists in supervising Nursing Assistants/Attendants.

**II DUTIES**

Participates in development, implementation, and evaluation of the total plan of care as assigned.

Observes, reports, and charts on physical and mental condition of residents.

Administers medications and treatments as prescribed by the physician and permitted by licensing regulations.

May participate in the care planning process in coordinating nursing services with other discipline services.

Directly responsible for supervision of the daily work assignments and performances of assigned activities of nursing staff, i.e. Nursing Assistants, in accordance with the Nurse Practice Act.

May initiate and prepare updates to the resident plan of care.

Assists in assessing resident for any permanent change in condition that would result in an alteration of the care plan. Notifies RN of such.

Initiates specialty assessments as needed, i.e. safety assessment, hydration assessment, skin assessment, pain assessment, etc.

Reviews and updates care plans for acute changes in condition, i.e. UTI, URI, etc., notifies RN of change.

Assists in evaluation of pharmacy indicators.

Attends inservice education programs and provides on-unit orientation for nursing staff.

Provides orientation to all levels of nursing staff.

Provides facility updates to all nursing staff, i.e. policy and procedure updates/changes.

Attends inservices provided by facility in order to update their skills. The nurses also provide suggestions for topics they would like to have discussed at monthly meetings.

Observes, reports, and documents changes in conditions of residents to the registered nurse, attending physician, and family/legal responsible party.

Receives and executes the written or verbal orders of physicians.

Assists residents with activities of daily living as assigned.

Monitors use of special equipment, i.e. oxygen, intravenous, etc.

Understands and promotes the concept of comprehensive individualized nursing care for a diversified population.

Initiates investigations of incident accident reports of residents and employees (coordinates with Social Services).

May perform other care duties/assignments per facility needs.

### **III. QUALIFICATIONS AND REQUIRED SKILLS:**

Current Wisconsin license as a Licensed Practical Nurse.

Ability to handle crisis intervention situations as directed by individualized care plan, facility protocol, resident rights, etc.

Understands and effectively carries out oral and written instructions.

Practices comprehensive nursing techniques.

(See Physical Standards Addendum.)

**IV. WORKING RELATIONSHIPS:**

Provides direction to the following subordinate positions: Certified Nursing Assistants; Medication Aides.

Formally supervised by Nurse Supervisor.

Performs duties with consideration for residents, employees, and visitors.

Approved:

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Human Resources Director