

**Sheboygan County, Wisconsin  
Revolving Loan Program**

**Application Form**

**I. General Information**

**Name of Applicant:** \_\_\_\_\_ **Amount Requested** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Fax Number:** \_\_\_\_\_

**Type of Ownership: (check one)**

\_\_\_\_\_ **C Corporation**    \_\_\_\_\_ **Limited Liability Corp**    \_\_\_\_\_ **Sole Proprietor**

\_\_\_\_\_ **S Corporation**    \_\_\_\_\_ **Partnership**

\_\_\_\_\_ **Other (specify)** \_\_\_\_\_

**Minority Owned Business:** \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**    **Date Established** \_\_\_\_\_

**Woman Owned Business:** \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**

**President/Chief Executive Officer:** \_\_\_\_\_

**Financial Consultant:** \_\_\_\_\_ **Telephone #:** \_\_\_\_\_

**Matching funds of at least one dollar of private funds for each dollar of Community funds must be obtained. In addition, there must be one job created for every \$20,000 of Community Funds.**

**II. Project Information**

**Brief Description of Project:**

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**Project Cost:** \_\_\_\_\_ **Non RLF Funding:** \_\_\_\_\_

**Total employment of company:** \_\_\_\_\_ **Location Employment:** \_\_\_\_\_

**Number of Jobs to be created:** \_\_\_\_\_ **Number of Jobs to be retained:** \_\_\_\_\_

**Sources and Uses of Funds**

	<b>Sources of funds</b>			
<b>Uses</b>	<b>Bank</b>	<b>Other</b>	<b>RLF</b>	<b>Total</b>
<b>Total</b>				

Name of Bank and Account Officer: \_\_\_\_\_

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**Collateral:**

	<b>Present Mkt. Value</b>	<b>Present Loan Balance</b>
<b>Land &amp; Building</b>	\$ _____	\$ _____
<b>Machinery &amp; Equipment</b>	\$ _____	\$ _____
<b>Accounts Receivable</b>	\$ _____	\$ _____
<b>Other:</b> _____	\$ _____	\$ _____
<b>Total:</b>	\$ _____	\$ _____

**Indebtedness:**

To Whom Payable	Present Balance	Int Rate	Maturity Date	Payment Amount	Security

Amounts should correspond with the most recent interim financial statement.

**Company Ownership**

Individuals or entities with 20% or more ownership	Percentage

### **Other Information**

1. Have you or any officers of your company ever been involved in bankruptcy or insolvency proceedings? Yes \_\_\_\_\_ No \_\_\_\_\_ If so, please provide the details as a separate exhibit.
2. Are you or your business involved in any pending lawsuits? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please provide the details as a separate exhibit.
3. Are all property, employment and other taxes current? Yes \_\_\_\_\_ No \_\_\_\_\_ If no, please provide the details as a separate exhibit.
4. Do you, or any members of your household, any owner or officer or members of their households, work for or hold any official position with Sheboygan County, Wisconsin? Yes \_\_\_\_\_ No \_\_\_\_\_ If so, please provide the name and address of the person and what department employed:  
Employee Name: \_\_\_\_\_ Dept: \_\_\_\_\_  
Employee Address: \_\_\_\_\_
5. Do you buy from, sell to, or use the services of any concern in which someone in your company has a significant financial interest? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, provide details in separate exhibit.
6. Have any of the individuals listed under "Company Ownership" been convicted of a felony or subject to felony charges? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please provide details as a separate exhibit.

The following must be included as part of the application:

1. Business Plan – The business plan needs to include a history of the company and a description of its products or services, background on management (i.e. resumes), workforce information, a description of the operations and facilities, market information (including discussion of customers and competition), and discussion of historical and projected financial performance together with a description of the circumstances creating the current financing need.
2. Historical and projected financial statements – Balance sheets, income statements and cash flow statements for the last three fiscal years.
3. Aging of Accounts Receivable and Payable corresponding with latest available statement.
4. Commitments for all private financing. The commitments should contain no contingencies other than receipt of Revolving Loan Fund monies.
5. Lending Institutions Credit Analysis.
6. Personal financial statements – Personal financial statements must be included for all individuals having 20% or more ownership. .
7. Other as required – Other information may include letters of interest from potential customers, list of equipment to be purchased, and environmental audits on real estate. Generally, any information that substantiates the need for funds and viability of the business should be submitted.

**I/WE** Certify that all information in this application is true and complete to the best of my/our knowledge. **I/WE** hereby grant permission to Sheboygan County, Wisconsin to conduct an investigation of the credit background of the company or owners, which may include but not be limited to a credit bureau report(s). Upon consent, and conditioned upon approval of this request **I/WE** further agree to reimburse Sheboygan County, Wisconsin for any costs associated with obtaining necessary documentation and information as it relates to this loan request.

Signed: \_\_\_\_\_  
Applicant Name

\_\_\_\_\_ Title: \_\_\_\_\_  
Authorized Signer:

\_\_\_\_\_  
(Print name)

\_\_\_\_\_  
Date