

SHEBOYGAN COUNTY ORDINANCE NO. 21 (2009/10)

Re: **Amending Sheriff's Department Table of Organization**

WHEREAS, the recent organizational study undertaken by Virchow Krause recommends certain modifications to the Sheriff's Department Table of Organization, which in part the Law Committee believes to be in the best interest of the Department, and

WHEREAS, the privatization of correctional medical services requires the elimination of certain positions from the Sheriff's Department Table of Organization, and

WHEREAS, downsizing and budgetary reductions require modifications to the Sheriff's Department Table of Organization;

NOW, THEREFORE, the County Board of Supervisors of the County of Sheboygan does ordain as follows:

Section 1. **Amending Code.** Section 40.02(20) of the Sheboygan County Code of Ordinances is amended as follows (highlighting indicating additions; strikeouts indicate deletions):

	Present FTE	Proposed FTE
<u>40.02 (20) SHERIFF</u>		
<u>Administrative</u>		
Sheriff (Department Head)	1	1
Inspector (Head of Operations) (Assistant Dept. Head)	1	1
Director of Operations (Operational Commander)	0	1
<u>Support Services</u>		
Captain (Support Services)	1	1
Communications Center Manager	0	1
Dispatcher (Communications Center)	0	12
Director of Emergency Management/EPCRA Planning	1	1
Office Manager	1	1
Administrative Assistant	1	1
Secretary I/II	0	9
Accountant	1	1
Account Clerk II	2	2
Mechanic (Civilian)	1	1
Mechanic's Aide/Car Washer	1	1
<u>Operations – Corrections</u>		
Correctional Administrator (Captain)	1	1
Assistant Correctional Administrator	1	1
Correctional Supervisor (Shift Commander, Sergeant)	3	11
Correctional Supervisor – Sergeant	8	
Correctional Officer (Male/Female)	55	55
(Male as needed)		
(Female as needed)		

Correctional Officer - DOC contract	1	1
<i>The above position will sunset and be removed from the T/O upon notification by the Sheriff's Department to the Human Resources Department that the contract with the Wisconsin Department of Corrections provided by Ordinance No. 28 (2003/04) has been terminated or that no contract has been entered into.</i>		
Correctional Officer/Jail Rehabilitation Corporal	1	1
Correctional Officer/EMP	1	1
Classification Officer	1	1
Jail Nurse/Health Services Coordinator	1	
Jail Nurse, Certified Medical Assistant	1	
<i>If this position is filled by a Certified Medical Assistant, that person would be part of a collective bargaining unit and NOT a position under Chapter 47.</i>		
Jail Nurse, Certified Medical Assistant - DOC contract	1	
<i>If this position is filled by a Certified Medical Assistant, that person would be part of a collective bargaining unit and NOT a position under Chapter 47.</i>		
<i>The above position will sunset and be removed from the T/O upon notification by the Sheriff's Department to the Human Resources Department that the contract with the Wisconsin Department of Corrections provided by Ordinance No. 28 (2003/04) has been terminated or that no contract has been entered into.</i>		
Secretary I (Records)	2	
Secretary I (Receptionist)	3	
Secretary II	5	
Chaplain	1	
Booking Clerk	4	4
Operations - Law Enforcement		
Director of Operations (Division Commander)	1	
Captain (CID and Patrol)	0	2
Captain (Patrol Operations Commander)	1	
Captain (Criminal Investigations Operations Commander)	1	
Supervisor (Lieutenant, Sergeant, Corporal)	0	15
Lieutenant (Shift Commander, Patrol)	3	
Sergeant (Road Patrol)	6	
Corporal (Road Patrol)	3	
Deputy Sheriff (Road Patrol)	39	39
Lieutenant (Court Services/Civil Process)	1	
Sergeant (Court Services/Civil Process)	1	
Lieutenant (Criminal Investigations)	1	

Detective (General Assignments)	5	6
Detective (MEG Unit)	1	1
Deputy (MEG Unit)	1	1
Detective (Welfare/W2)	1	
Evidence Technician	1	1
Deputy Sheriff (Civil Process/Court Services)	0	8
Deputy Sheriff (Civil Process)	3	
Deputy Sheriff (Bailiff)	5	
Dispatcher (Communications Center)	12	As needed
TOTALS	186	183

Section 2. **Amending Section 47.02.** Section 47.02 of the Sheboygan County Code of Ordinances is amended as to the Sheriff's Department as follows:

Grade 15	Inspector (Assistant Department Head)
13	Director —Operations of Operations (Operational Commander)
12	Captain— Correctional Administrator
10	Jail Nurse/Health Services Coordinator
	Jail Nurse
6	Administrative Assistant/ Secretary
4	Mechanic's Aide/Car Washer

Section 3. **Effective Date.** The herein Ordinance shall take effect upon enactment.

Respectfully submitted this 16th day of February, 2010.

LAW COMMITTEE

Brian C. Hoffmann
Brian C. Hoffmann, Chairperson

Thomas V. Epping
Thomas V. Epping, Vice-Chairperson

Leo A. Dunton
Leo A. Dunton, Secretary

George Marthenze
George Marthenze

Thomas Wegner
Thomas Wegner

ENACTED 03.16.2010

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