

SHEBOYGAN COUNTY ORDINANCE NO. 10 (2008/09)

Re: **Transferring Real Property Listing Functions to County Treasurer's Office and Amending Table of Organization and Relocating Certain Departmental Activities and Offices**

** Printed as amended*

WHEREAS, since the enactment of Ordinance No. 9 (1999/2000) the functions of real property listing pursuant to Wis. Stat. § 70.09 were performed by staff assigned to the Planning Department, and

WHEREAS, reassigning most of the staff and functions of real property listing from the Planning Department to the County Treasurer's Office would be consistent with the trend in most counties across the state to place most of the real property listing functions in treasurer's offices, since a major function of real property listing is to provide support for the County Treasurer's functions including property tax collection, and

WHEREAS, moving most of the real property listing staff and functions to the County Treasurer's Office would result in space being opened up in the Planning Department office which could be occupied by the staff of the Land and Water Conservation Department which has functions complementary to the Planning Department, and

WHEREAS, moving the Land and Water Conservation staff and functions to the Planning Department offices would result in space being opened up in the County Agricultural Building which could be occupied by the programs and staff of the Health and Human Services Department currently occupying space in the former Baxter Building, and

WHEREAS, moving the Health and Human Services Department programs and staff currently occupying space in the former Baxter Building would result in it no longer being necessary for the County to rent space in the Baxter Building;

NOW, THEREFORE, the County Board of Supervisors of the County of Sheboygan does ordain as follows:

Section 1. **Amending Code**. The following Sections of the Sheboygan County Code of Ordinances are hereby amended as follows (strikeouts indicate deletions, redlining indicates additions):

4.05(6) is created to read as follows:

(6) Be responsible for undertaking the real property lister duties as set forth in Wis. Stat. § 70.09.

	<u>Present</u>	<u>Proposed</u>
40.07(r) Planning		
Director	1	1
Assistant Director	1	1
Zoning Administrator	2	2
Code Administrator	1	1
Non-motorized Transportation Pilot		
Program Manager	1	1
Non-motorized Transportation Pilot		
Program Specialist	1	1
Land Use Planner	1	1
GIS Specialist	1	1
Real Property Lister	1	0
Land Description Technician I, II, III	2	0
Mapping Technician	1	1
Planning Technician I, II, III	2	2
Secretary I, II	<u>1</u>	<u>1</u>
Total	16	13
40.02(v) Treasurer		
Treasurer	1	1
Office Supervisor	1	1
Account Clerk II, III	1	1
Account Clerk II	1	1
Account Clerk I, II	1	1
Land Description Technician I, II, III	<u>0</u>	<u>2</u>
Total	5	7

47.02(2) The position of Real Property Lister shall be removed from Grade 9.

56.08 is created to read as follows:

56.08 LOCATION OF COUNTY OFFICES. The County Administrator is charged with and directed to arrange that the real property listing staff and functions be relocated to the Office of the County Treasurer; that the Land and Water Conservation Department offices be co-located with the Planning Department offices in the County Administration Building and that the Health and Human Services staff and functions currently operating out of rented space in the former Baxter Building be relocated to the County Agricultural Office Building.

Section 2. **Effective Date.** The herein Ordinance shall take effect upon enactment **except that the Real Property Lister position and the two (2) Land Description Technician I, II, III positions may remain in the Planning Department until the County Administrator has completed the transfer of the real property listing functions to the Office of the County Treasurer as called for in Section 56.08.*

Respectfully submitted this 19th day of August, 2008.

FINANCE COMMITTEE

Roger L. Te Stroete
Roger L. Te Stroete, Chairperson

William C. Goehring
William C. Goehring, Vice-Chairperson

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