

SHEBOYGAN COUNTY ORDINANCE NO. 17 (2007/08)

Re: **Amending Rocky Knoll Health Care Center Table of Organization**

** Printed as amended*

WHEREAS, when the new Administrator of Rocky Knoll Health Care Center was hired by Sheboygan County in September 2007, among the directives that was given to him was to review the Rocky Knoll Operations to reduce the operating deficits while at the same time maintaining the same or better level of service to the Rocky Knoll residents, and

WHEREAS, many operational changes have become necessary due to the impact of the sale of the former Sunny Ridge facility, changing industry standards, and the changing population mix of the Rocky Knoll residents, and

WHEREAS, in reviewing the Rocky Knoll operations, the Administrator has identified several areas where improvements could be made through changes to the Table of Organization and has advocated that the County make those changes;

NOW, THEREFORE, the County Board of Supervisors of the County of Sheboygan does ordain as follows:

Section 1. **Amending Code**. Section 40.02(l) of the Sheboygan County Code of Ordinances is hereby amended as follows:

	Present	Proposed
	<u>FTE</u>	
40.02(l) Rocky Knoll Health Care Center		
<u>Administration</u>		
Administrator	1	1
Billing Supervisor	1	0
Billing Clerk	1	0
Billing Specialist	0	2
Director of Clinical Programs	1	0
Receptionist/Student Receptionist	1.6	2
Central Supply Coordinator	1	1
Staffing Coordinator	1.6	1.6
Administrative Assistant	1	0
*Office Manager	0	1
Confidential Secretary	0	*.6
 <u>Nursing</u>		
Director – Nursing	1	1
Assistant Director – Nursing	1	1
Clinical Case Manager	0	1
Area Nurse Manager	0	3
Nurse Supervisor	3	3.2
Resident Assessment Coordinator	2	2
Registered Nurse	22	14
Licensed Practical Nurse	20	22

<i>Certified Nursing Assistant</i>	114	98
<i>Certified Medication Assistant</i>	2.8	6
<i>Feeding Assistant</i>	0	6.3
<i>Transportation Assistant</i>	0	2
<u>Health Information Services</u>		
Director	1	1
<i>Secretary</i>	3	4
<u>Social Services</u>		
<i>Psychologist</i>	.8	1
Director – Social Services	1	1
<i>Social Worker</i>	4	3
<u>Activities</u>		
Activity Director	1	1
Activity Therapist	3	3
<i>COTA</i>	1	0
<i>Activity Therapy Assistant</i>	2	3
<u>Dietary</u>		
Dietitian	.4	.4
Director – Food Services	1	1
Cook	2	2
Food Service Worker II	3	3
Food Service Worker II/Student Food Service Worker	14	14
<u>Maintenance/Housekeeping/Laundry</u>		
Building Services Director	1	1
Maintenance Worker II	4	4
Maintenance Worker I/Student	.2	.2
Housekeeper III	1	1
Housekeeper I/Student Housekeeper I	9.65	9.65
Laundry Worker	<u>3.6</u>	<u>3.6</u>
Totals	231.65	225.45

Section 2. Section 47.06 of the Sheboygan County Code of Ordinances is amended as follows:

- Delete the position of Director – Clinical Programs from Grade 13
- Add the positions of Clinical Case Manager and Area Nurse Manager to Grade 11
- *Add the position of Office Manager to Grade 7*
- Delete the position of Billing Supervisor from Grade 7
- Delete the position of Administrative Secretary from Grade 5
- Add the position of Confidential Secretary to Grade 4

Section 3. **Effective Date.** The herein Ordinance shall take effect upon enactment.

Respectfully submitted this 18th day of March, 2008.

HEALTH CARE CENTERS COMMITTEE

Michael J. Vandersteen
Michael J. Vandersteen, Chairperson

Charles W. Conrardy
Charles W. Conrardy, Vice-Chairperson

Roger R. Otten
Roger R. Otten, Secretary

Kenneth Conger
Kenneth Conger

George Marthenze
George Marthenze

ENACTED 4.8.2008

UNOFFICIAL TEXT: Information in this document may have been changed by subsequent actions. Only printed volumes are official text.