

SHEBOYGAN COUNTY ORDINANCE NO. 08 (2007/08)

**Printed as Amended*

Re: **Adding *One More Correctional Staff to Sheriff's Department Table of Organization**

WHEREAS, the Sheriff's Department is currently operating with 52 Correctional Officers on its Table of Organization to staff Phase I and Phase II of the Detention Center as well as the juvenile and female prisoner sections at the Sheboygan County Jail, and

WHEREAS, 24 hours a day there must be at least 10 Correctional Officers on duty to staff Sheboygan County's correctional facilities, and

WHEREAS, in order to adequately staff the correctional facilities, the Sheriff's Department has had to rely upon significant use of overtime, and

WHEREAS, the significant use of overtime has contributed to a significant amount of correctional staff turnover relative to the patrol staff which in turn exacerbates the use of overtime, and

WHEREAS, the significant use of overtime has contributed to a significant amount of sick-time usage by correctional staff relative to patrol staff which in turn further exacerbates the use of overtime, and

WHEREAS, by the enactment of Ordinance No. 12 (2006/07) the County Board added three more Correctional Officers to the Sheriff's Department Table of Organization effective January 1, 2007, and while the Sheriff's Department has experienced some relief from the turnover, sick time, and overtime problems, it is not enough, and

WHEREAS, the Sheriff's Department believes that adding 3 more Correctional Officers to the Table of Organization would be necessary to fully address the turnover, sick time, and overtime problems as well as associated morale problems, and

WHEREAS, the Sheriff's Department believes that approximately 2/3 of the expense of 3 additional Correctional Officers would be paid for by the reduction of overtime;

NOW, THEREFORE, the County Board of Supervisors of the County of Sheboygan does ordain as follows:

Section 1. **Amending Code**. Section 40.02(u) [with regard to Administration] of the Sheboygan County Code of Ordinances is hereby amended as follows:

	Present	Proposed
	<u>FT</u> <u>PT</u>	<u>FT</u> <u>PT</u>
(u) SHERIFF		
<u>Administration</u>		
Sheriff (Department Head)	1	1
Inspector (Head of Operations)	1	1
Administrative Assistant	1	1
Captain (Support Services)	1	1
Accountant	1	1
Account Clerk II	2	2
Office Manager	1	1
Jail Administrator (Captain)	1	1
Correctional Supervisor – Shift Commander	3	3
Correctional Supervisor	8	8
Correctional Officer	51	*52
(Male/female as needed)		
Correctional Officer – DOC contract	1	1
<i>The above position will sunset and be removed from the T/O upon notification by the Sheriff's Department to the Human Resources Department that the contract with the Wisconsin Department of Corrections provided by Ordinance No. 28 (2003/04) has been terminated or that no contract has been entered into.</i>		
Correctional Officer/Jail Rehabilitation Officer	1	1
Correctional Officer/EMP	1	1
Classification Officer	1	1
Jail Nurse/Health Services Coordinator	1	1
Jail Nurse	1	1
Jail Nurse – DOC contract	1	1
<i>The above position will sunset and be removed from the T/O upon notification by the Sheriff's Department to the Human Resources Department that the contract with the Wisconsin Department of Corrections provided by Ordinance No. 28 (2003/04) has been terminated or that no contract has been entered into.</i>		
Director of Emergency Management/		
EPCRA Planning	1	1
Secretary I (Records)	2	2
Secretary I (Receptionist)	3	3
Secretary II	6	6
Chaplain	1	1
Mechanic (Civilian)	1	1
Mechanic's Aide/Car Washer	1	1
Booking Clerk	4	4
TOTALS	182 1	*183 1

Section 2. **Effective Date**. The herein Ordinance shall take effect January 1, 2008.

Respectfully submitted this 21st day of August, 2007.

LAW COMMITTEE

Glen Markus

Glen Markus, Chairperson

Brian C. Hoffmann, Vice-Chairperson

George Marthenze

George Marthenze, Secretary

Jacob Van Dixhorn

Jacob Van Dixhorn

Mark S. Winkel

Mark S. Winkel

ENACTED 9.25.2007

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