

SHEBOYGAN COUNTY ORDINANCE NO. 11 (2006/07)

Re: Adding Correctional Staff to Sheriff's Department Table of Organization

** Printed as amended*

WHEREAS, the Sheriff's Department is currently operating with 49 Correctional Officers on its Table of Organization to staff Phase 1 and Phase II of the Detention Center as well as the juvenile and female prisoner sections at the Sheboygan County Jail, and

WHEREAS, 24 hours a day there must be at least 10 Correctional Officers on duty to staff Sheboygan County's correctional facilities, and

WHEREAS, in order to adequately staff the correctional facilities, the Sheriff's Department has had to rely upon significant use of overtime, and

WHEREAS, the significant use of overtime has contributed to a significant amount of correctional staff turnover relative to the patrol staff which in turn exacerbates the use of overtime, and

WHEREAS, the significant use of overtime has contributed to a significant amount of sick-time usage by correctional staff relative to patrol staff which in turn further exacerbates the use of overtime, and

WHEREAS, the Sheriff's Department believes that by **adding 3 more* Correctional Officers to the Table of Organization the turnover, sick-time, and overtime problems as well as associated morale problems would be relieved among the correctional staff, and

WHEREAS, the Sheriff's Department believes that approximately 2/3 of the expense of 6 additional Correctional Officers would be paid for by the reduction of overtime;

NOW, THEREFORE, the County Board of Supervisors of the County of Sheboygan does ordain as follows:

Section 1. **Amending Code**. Section 40.02(u) [with regard to Administration] of the Sheboygan County Code of Ordinances is hereby amended as follows:

(u) SHERIFF <u>Administrative</u>	Present		Proposed	
	<u>FT</u>	<u>PT</u>	<u>FT</u>	<u>PT</u>
Sheriff (Department Head)	1		1	
Inspector (Head of Operations)	1		1	
Administrative Assistant	1		1	
Captain (Support Services)	1		1	
Accountant	1		1	
Account Clerk II	2		2	
Office Manager	1		1	
Jail Administrator (Captain)	1		1	
Correctional Supervisor - Shift Commander	3		3	

Correctional Supervisor	8		8	
Correctional Officer	48		*51	
(Male as needed)				
(Female as needed)				
Correctional Officer - DOC contract	1		1	
<i>The above position will sunset and be removed from the T/O upon notification by the Sheriff's Department to the Human Resources Department that the contract with the Wisconsin Department of Corrections provided by Ordinance No. 28 (2003/04) has been terminated or that no contract has been entered into.</i>				
Correctional Officer/Jail Rehabilitation Officer	1		1	
Correctional Officer/EMP	1		1	
Classification Officer	1		1	
Jail Nurse/Health Services Coordinator	1		1	
Jail Nurse	1		1	
Jail Nurse - DOC contract	1		1	
<i>The above position will sunset and be removed from the T/O upon notification by the Sheriff's Department to the Human Resources Department that the contract with the Wisconsin Department of Corrections provided by Ordinance No. 28 (2003/04) has been terminated or that no contract has been entered into.</i>				
Director of Emergency Management/EPCRA				
Planning	1		1	
Secretary I (Records)	2		2	
Secretary I (Receptionist)	3		3	
Secretary II	6		6	
Chaplain		1		1
Mechanic (Civilian)	1		1	
Mechanic's Aide/Car Washer	1		1	
Booking Clerk	4		4	
TOTALS	179	1	*182	1

Section 2. **Effective Date.** The herein Ordinance shall take effect January 1, 2007.

Respectfully submitted this 15th day of August, 2006.

LAW COMMITTEE

Glen Markus
Glen Markus, Chairperson

Brian C. Hoffmann
Brian C. Hoffmann, Vice-Chairperson

George Marthenze
George Marthenze, Secretary

Jacob Van Dixhorn
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Mark S. Winkel
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ENACTED 9.26.2006

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