

CHAPTER 1
COUNTY ORGANIZATION AND COUNTY BOARD OF SUPERVISORS

- 1.01 ELECTION TO BECOME SELF-ORGANIZED COUNTY
- 1.02 CREATION OF SUPERVISORY DISTRICTS
- 1.03 ELECTION AND TERM OF SUPERVISORS
- 1.04 QUALIFICATIONS
- 1.05 NOMINATION PAPERS
- 1.06 WHEN SPRING PRIMARY IS REQUIRED
- 1.07 RESIGNATIONS
- 1.08 VACANCY, HOW CAUSED
- 1.09 REMOVAL FROM OFFICE
- 1.10 VACANCIES
- 1.11 CONFLICT OF OFFICE-HOLDING
- 1.12 PRIVATE INTEREST IN PUBLIC CONTRACTS PROHIBITED
- 1.13 CODE OF ETHICS
- 1.14 COMPENSATION
 - (1) Basic Salary
 - (2) Per Diem Payments
 - (3) Group Health Insurance and Group Dental Insurance
- 1.15 COUNTY BOARD CHAIRPERSON'S COMPENSATION
- 1.16 VICE CHAIRPERSON'S COMPENSATION
- 1.17 MISSION STATEMENT, VISION STATEMENT, AND GUIDING PRINCIPLES
- 1.18 TERM LENGTHS FOR MISCELLANEOUS APPOINTMENTS

1.01 ELECTION TO BECOME SELF-ORGANIZED COUNTY. For purposes of improving the ability of county government to organize its administrative structure and to govern, the County elects to become a self-organized county and to act under the provisions of sec. 59.03(1), Stats.

- (1) Creation of Offices. In carrying out the above election, except for the offices of Supervisor, County Executive, and County Assessor and those officers elected under Section 4 of Article VI of the Constitution, the County Board may:
 - (a) Create any County office, Department, Committee, Board, commission, position, or employment it deems necessary to administer functions authorized by the legislature.
 - (b) Consolidate, abolish, or re-establish any County office, Department, Committee, Board, commission, position, or employment to any other agency including a Committee of the Board.
- (2) Establishing Size of County Board. The Board of Supervisors for Sheboygan County shall consist of thirty-four (34) Supervisors, each to be elected from a supervisory district.
- (3) Special Committee Study on County Board Structure and Size. The Executive Committee shall be charged with analyzing the Committee structure of the Board and the size of the Board and shall make a report and recommendations to the full County Board. The report shall be made by December 31, 2006, so that any proposals may be submitted to the County for consideration prior to the 2008 Organizational Meeting.

1.02 CREATION OF SUPERVISORY DISTRICTS. The supervisory districts above referred to are hereby created, numbered, and described as follows:

SUPERVISORY DISTRICT NO. 1:

City of Sheboygan - Ward 1 That portion of the City of Sheboygan commencing at the shore of Lake Michigan and the center line of Columbus Avenue, northerly and westerly along the shore line and the North City Limits to a point on the North line of Eisner Avenue 70 feet East of the East line of the Union Pacific Railroad, continuing along said City Limits southerly and easterly to the intersection of North 15th Street and Mayflower Avenue, East on Mayflower

Avenue to North 13th Street, North on North 13th Street to Grand Avenue, East on Grand Avenue to North Tenth Street, South on North Tenth Street to Geele Avenue, East on Geele Avenue to North Seventh Street, North on North Seventh Street to Highland Terrace, East on Highland Terrace to North Sixth Street, North on North Sixth Street to Columbus Avenue, East on Columbus Avenue to the shore of Lake Michigan.

SUPERVISORY DISTRICT NO. 2:

City of Sheboygan - Ward 2 That portion of the City of Sheboygan commencing at the shore of Lake Michigan at Columbus Avenue, West on Columbus Avenue to North Sixth Street, South on North Sixth Street to Highland Terrace, West on Highland Terrace to North Seventh Street, South on North Seventh Street to Geele Avenue, West on Geele Avenue to North Eighth Street, South on North Eighth Street to National Avenue, East on National Avenue to Lake Michigan, North along the shore of Lake Michigan to Columbus Avenue.

SUPERVISORY DISTRICT NO. 3:

City of Sheboygan - Ward 3 That portion of the City of Sheboygan commencing at the shore of Lake Michigan at Superior Avenue, West on Superior Avenue to North Seventh Street, North on North Seventh Street to National Avenue, West on National Avenue to North Eighth Street, North on North Eighth Street to Lincoln Avenue, West on Lincoln Avenue to North Tenth Street, South on North Tenth Street to Superior Avenue, West on Superior Avenue to North 12th Street, South on North 12th Street to St. Clair Avenue, East on St. Clair Avenue to North 11th Street, South on North 11th Street to Erie Avenue, East on Erie Avenue to North Ninth Street, South on North Ninth Street to Niagara Avenue, East on Niagara Avenue to Lake Michigan, North along the shore of Lake Michigan to Superior Avenue.

SUPERVISORY DISTRICT NO. 4:

City of Sheboygan - Ward 4 That portion of the City of Sheboygan commencing at the shore of Lake Michigan at Niagara Avenue, West on Niagara Avenue to North Ninth Street, North on North Ninth Street to Erie Avenue, West on Erie Avenue to North 13th Street, South on North 13th Street to Pennsylvania Avenue, West on Pennsylvania Avenue to North 14th Street, South on North 14th Street to Alabama Avenue, East on Alabama Avenue to South Ninth Street, South on South Ninth Street to Georgia Avenue, East on Georgia Avenue to the shore of Lake Michigan, North along the shore of Lake Michigan to Niagara Avenue.

SUPERVISORY DISTRICT NO. 5:

City of Sheboygan - Ward 5 That portion of the City of Sheboygan commencing at the intersection of Superior Avenue and North 12th Street, West on Superior Avenue to North 18th Street, South on North 18th Street to Kohler Memorial Drive, West on Kohler Memorial Drive to North 23rd Street, South on North 23rd Street to Erie Avenue, West on Erie Avenue to North Evans Street, southeasterly on North Evans and South Evans Street to South 22nd Street, South on South 22nd Street to New Jersey Avenue, East on New Jersey Avenue to South 18th Street, South on South 18th Street to Indiana Avenue, East on Indiana Avenue to South 17th Street, North on South 17th Street to Illinois Avenue, East on Illinois Avenue to South 15th Street, South on South 15th Street to Indiana Avenue, East on Indiana Avenue to South 14th Street, North on South 14th Street to Pennsylvania Avenue, East on Pennsylvania Avenue to North 13th Street, North on North 13th Street to Erie Avenue, East on Erie Avenue to North 11th Street, North on North 11th Street to St. Clair Avenue, West on St. Clair Avenue to North 12th Street, North on North 12th Street to Superior Avenue.

SUPERVISORY DISTRICT NO. 6:

City of Sheboygan - Ward 6 That portion of the City of Sheboygan commencing at the intersection of Saemann Avenue and North 29th Street, West to the West City Limits, South along the West City limits to Union Avenue, East on Union Avenue to South 25th Street, North on South 25th Street to Elm Avenue, West on Elm Avenue to South 26th Street, North on South 26th Street to Georgia Avenue, East on Georgia Avenue to South 23rd Street, North on

South 23rd Street to Indiana Avenue, East along Indiana Avenue to the northerly extension of South 18th Street, North along said Northerly extension of South 18th Street to New Jersey Avenue, West on New Jersey Avenue to South 22nd Street, North on South 22nd Street to South Evans Street and North Evans Street, northwesterly on South Evans Street and North Evans Street to Erie Avenue, East on Erie Avenue to North 23rd Street, North on North 23rd Street to Kohler Memorial Drive, West on Kohler Memorial Drive to North 27th Street, North on North 27th Street to Michigan Avenue, West on Michigan Avenue to North 28th Street, North on North 28th Street to Superior Avenue, West on Superior Avenue to North 29th Street, North on North 29th Street to Saemann Avenue.

SUPERVISORY DISTRICT NO. 7:

City of Sheboygan - Ward 7 That portion of the City of Sheboygan commencing at the shore of Lake Michigan and Georgia Avenue, West on Georgia Avenue to South Ninth Street, North on South Ninth Street to Alabama Avenue, West on Alabama Avenue to South 11th Street, South on South 11th Street to Mead Avenue, West on Mead Avenue to South 12th Street, South on South 12th Street to Humboldt Avenue, East to the shore of Lake Michigan, North along the shore of Lake Michigan to Georgia Avenue.

SUPERVISORY DISTRICT NO. 8:

City of Sheboygan - Ward 8 That portion of the City of Sheboygan commencing at the shore of Lake Michigan and Humboldt Avenue, West on Humboldt Avenue to South 12th Street, South on South 12th Street to Parkwood Boulevard, West on Parkwood Boulevard to South 15th Street, South on South 15th Street to Camelot Boulevard, West on Camelot Boulevard to Fox Hill Road, South on Fox Hill Road to Knoll Crest Drive, West on Knoll Crest Drive to South 18th Street, South on South 18th Street to the South City Limits, East and North along the South City Limits to Lake Michigan, North along the shore of Lake Michigan to Humboldt Avenue; and that portion of land being South of Panther Avenue and West of South Ninth Street known as Indian Mound Park.

SUPERVISORY DISTRICT NO. 9:

City of Sheboygan - Ward 9 That portion of the City of Sheboygan commencing at the intersection of South 15th Street and Parkwood Boulevard, West on Parkwood Boulevard to South 18th Street, North on South 18th Street to the North line of Section 3, Township 14, Range 23 West and North along the City Limits to State Highway 28/Washington Avenue to the West City Limits, South along the West City Limits to the South City Limits, East along the South City Limits to Pheasant Lane, North along Pheasant Lane along the City Limits to South 18th Street, North along South 18th Street to Knoll Crest Drive, East along Knoll Crest Drive to Fox Hill Road, North along Fox Hill Road to Camelot Boulevard, East on Camelot Boulevard to South 15th Street, North on South 15th Street to Parkwood Boulevard.

SUPERVISORY DISTRICT NO. 10:

City of Sheboygan - Ward 10 That portion of the City of Sheboygan commencing at the intersection of Humboldt Avenue and South 12th Street, West on Humboldt Avenue to South 14th Street, North on South 14th Street to Mead Avenue, West on Mead Avenue to South Business Drive, North on South Business Drive to Ashland Avenue, West on Ashland Avenue to the Northwest line of Union Pacific Railroad, Southwest along said Northwest line to the Southern extension of South 24th Street, North along said Southern extension of South 24th Street to Union Avenue, West on Union Avenue to the West City Limits, South and West along the West City Limits to State Highway 28/Washington Avenue, East along State Highway 28/Washington Avenue to South 18th Street, South on South 18th Street to Parkwood Boulevard, East on Parkwood Boulevard to South 12th Street, North on South 12th Street to Humboldt Avenue.

SUPERVISORY DISTRICT NO. 11:

City of Sheboygan - Ward 11 That portion of the City of Sheboygan commencing at the intersection of Indiana Avenue and South 14th Street, West on Indiana Avenue to South 15th Street, North on South 15th Street to Illinois Avenue, West on Illinois Avenue to South 17th Street, South on South 17th Street to Indiana Avenue, West on Indiana Avenue to South 23rd Street, South on South 23rd Street to Georgia Avenue, West on Georgia Avenue to South 26th Street, South on South 26th Street to Elm Avenue, East on Elm Avenue to South 25th Street, South on South 25th Street to Union Avenue, East on Union Avenue to South 24th Street, South on South 24th Street and its extension to the northwestern line of Union Pacific Railroad, northeasterly along said northwestern line to Ashland Avenue, East on Ashland Avenue to South Business Drive, South on South Business Drive to Mead Avenue, East on Mead Avenue to South 17th Street, North on South 17th Street to Union Avenue and South Business Drive, Northeasterly along South Business Drive and South 14th Street to Indiana Avenue.

SUPERVISORY DISTRICT NO. 12:

City of Sheboygan - Ward 12 That portion of the City of Sheboygan commencing at the intersection of Alabama Avenue and South 11th Street, West along Alabama Avenue to South 14th Street, South on South 14th Street and South Business Drive to Union Avenue and South 17th Street, South on South 17th Street to Mead Avenue, East on Mead Avenue to South 14th Street, South on South 14th Street to Humboldt Avenue, East on Humboldt Avenue to South 12th Street, North on South 12th Street to Mead Avenue, East on Mead Avenue to South 11th Street, North on South 11th Street to Alabama Avenue.

SUPERVISORY DISTRICT NO. 13:

City of Sheboygan - Ward 13 That portion of the City of Sheboygan commencing at the intersection of North Avenue and the East line of Union Pacific Railroad, North, West, and East along the City Limits to the North City Limits, South along the West City Limits to Main Avenue, East along Main Avenue to North 29th Street, South on North 29th Street to Geele Avenue, East on Geele Avenue to North 25th Street, South on North 25th Street to Saemann Avenue, East along Saemann Avenue to North 21st Street, North on North 21st Street to Garfield Avenue, East on Garfield Avenue to North 20th Street, North on North 20th Street to Cleveland Avenue, East on Cleveland Avenue to North 18th Street, North on North 18th Street to Geele Avenue, West on Geele Avenue to North 22nd Street, North on North 22nd Street to Cooper Avenue, West on Cooper Avenue to North 23rd Street, North on North 23rd Street to Main Avenue, East on Main Avenue to State Highway 42/Calumet Drive and North 21st Street, North on North 21st Street to North Avenue, East on North Avenue to the East line of Union Pacific Railroad.

SUPERVISORY DISTRICT NO. 14:

City of Sheboygan - Ward 14 That portion of the City of Sheboygan commencing at the intersection of North 18th Street and Cleveland Avenue, West on Cleveland Avenue to North 20th Street, South on North 20th Street to Garfield Avenue, West on Garfield Avenue to North 21st Street, South on North 21st Street to Saemann Avenue, West on Saemann Avenue to North 25th Street, North on North 25th Street to Geele Avenue, West on Geele Avenue to North 29th Street, North on North 29th Street to the North City limits, West and North along the West City limits to the North City limits, West along the North City limits to the West City limits, South along the West City limits to Saemann Avenue, East along Saemann Avenue to North 29th Street, South on North 29th Street to Superior Avenue, East on Superior Avenue to North 28th Street, South on North 28th Street to Michigan Avenue, East on Michigan Avenue to North 27th Street, South on North 27th Street to Kohler Memorial Drive, East on Kohler Memorial Drive to North 18th Street, North on North 18th Street to Saemann Avenue, West on Saemann Avenue to North 18th Street, North on North 18th Street to Cleveland Avenue.

SUPERVISORY DISTRICT NO. 15:

City of Sheboygan - Ward 15 That portion of the City of Sheboygan commencing at the intersection of Grand Avenue and North Tenth Street, West on Grand Avenue to North 13th

Street, South on North 13th Street to Mayflower Avenue, West on Mayflower Avenue to North 15th Street, South on North 15th Street to the North City Limits, West and North along the North City Limits to the East line of Union Pacific Railroad, South along said East line to North Avenue, West along North Avenue to North 21st Street, South on North 21st Street to State Highway 42/Calumet Drive and Main Avenue, West on Main Avenue to North 23rd Street, South on North 23rd Street to Cooper Avenue, East on Cooper Avenue to North 22nd Street, South on North 22nd Street to Geele Avenue, East on Geele Avenue to North 11th Street, South on North 11th Street to Bluff Avenue, East on Bluff Avenue to North Ninth Street, South on North Ninth Street to Lincoln Avenue, East on Lincoln Avenue to North Eighth Street, North on North Eighth Street to Geele Avenue, West on Geele Avenue to North Tenth Street, North on North Tenth Street to Grand Avenue.

SUPERVISORY DISTRICT NO. 16:

City of Sheboygan - Ward 16 That portion of the City of Sheboygan commencing at the intersection of Geele Avenue and North 11th Street, West on Geele Avenue to North 18th Street, South on North 18th Street to Saemann Avenue, East on Saemann Avenue to North 18th Street, South on North 18th Street to Superior Avenue, East on Superior Avenue to North Tenth Street, North on North Tenth Street to Lincoln Avenue, East on Lincoln Avenue to North Ninth Street, North on North Ninth Street to Bluff Avenue, West on Bluff Avenue to North 11th Street, North on North 11th Street to Geele Avenue.

SUPERVISORY DISTRICT NO. 17:

Town of Herman - Ward 2 That portion of the Town of Herman North of County Road MM. The entire **Town of Mosel**. **Town of Sheboygan - Wards 1 & 2** That portion of the Town of Sheboygan North and East of the line commencing at Playbird Road and State Highway 43, South on State Highway 43 to Mueller Road, East on Mueller Road to the City of Sheboygan, South and East along the City of Sheboygan to North 36th Street, South on 36th Street to Geele Avenue, East on Geele Avenue to Lake Michigan.

SUPERVISORY DISTRICT NO. 18:

Town of Sheboygan - Wards 5 & 7 That portion of the Town of Sheboygan South and West of the line commencing at Range Line Road and County Road J, East on County Road J to County Road Y, South on County Road Y to Mueller Road, East on Mueller Road to the City of Sheboygan, South along the City of Sheboygan to Saemann Avenue, West on Saemann Avenue to 40th Street, South on 40th Street to State Highway 23, West on State Highway 23 to the Village of Kohler. The entire **Village of Kohler**.

SUPERVISORY DISTRICT NO. 19:

Town of Herman - Ward 3 That portion of the Town of Herman within the boundary commencing at Willow Road and County Road FF, East on FF to County Road M, South on M to County Road A, West on County Road A to Spring Road, South on Spring Road to County Road M, South on County Road M to Garton Road, West on Garton Road to Willow Road, North on Willow Road to County Road FF. **Town of Rhine - Wards 1 & 3** at portion of the Town of Rhine South and East of the line commencing at County Line Road and Little Elkhart Lake Road, South on Little Elkhart Lake Road to County Road FF, West on County Road FF to Snake Road, North on Snake Road to County Road MM, West on County Road MM to Highview Road. The entire **Village of Elkhart Lake**.

SUPERVISORY DISTRICT NO. 20:

Town of Herman - Ward 1 That portion of the Town of Herman South of County Road MM excluding that portion within the boundary commencing at Willow Road and County Road FF, East on FF to County Road M, South on M to County Road A, West on County Road A to Spring Road, South on Spring Road to County Road M, South on County Road M to Garton Road, West on Garton Road to Willow Road, North on Willow Road to County Road FF. The entire **Village of Howards Grove**.

SUPERVISORY DISTRICT NO. 21:

Town of Greenbush - Wards 1, 2 & 3 The entire Town of Greenbush except for the Southern half of the Kettle Moraine Correctional Facility property. **Town of Rhine - Ward 2** That portion of the Town of Rhine North and West of the line commencing at County Line Road and Little Elkhart Lake Road, South on Little Elkhart Lake Road to County Road FF, West on County Road FF to Snake Road, North on Snake Road to County Road MM, West on County Road MM to Highview Road. The entire **Town of Russell** and the entire **Village of Glenbeulah**.

SUPERVISORY DISTRICT NO. 22:

Town of Plymouth - Wards 1, 2 & 3 That portion of the Town of Plymouth North of the line commencing at County Road S and County Z, East on County Road Z to the City of Plymouth, South along the City of Plymouth to County Road PP, East on County Road PP to Willow Road. **City of Plymouth - Wards 1 & 6 (Ward 1)** That portion of the City of Plymouth North and West of the line commencing at the North boundary of the City Limits and North Milwaukee Street, South on Milwaukee Street to Grove Street, West on Grove Street to Krumery Street, Southeast on Krumery Street to Marshner Street, West on Marshner Street to the Union Pacific Railroad, Northwest along the Union Pacific Railroad to Suhrke Road, West on Suhrke Road to Sunset Drive, Northwest on Sunset Drive to the City Limits. And **(Ward 6)** That portion of the City of Plymouth West of the line commencing at Pleasant View Road and the South City Limits, North on Pleasant View Road to Eastern Avenue, West on Eastern Avenue to Plaza Lane, North on Plaza Lane to the West boundary of the Golf View Subdivision, North along the Golf View Subdivision and the East Towne Estates Subdivision to the Northwest corner of the East Towne Estates Subdivision.

SUPERVISORY DISTRICT NO. 23:

City of Plymouth - Wards 2, 3, 4 & 5 That portion of the City of Plymouth North and West of the line commencing at the West City Limits and Summit Street, East on Summit Street to Pleasant Street, North on Pleasant Street to Mill Street, East on Mill Street to Spring Street, North on Spring Street to Main Street, East on Main Street to North Street, South on North Street to Eastern Avenue, East on Eastern Avenue to Plaza Lane, North on Plaza Lane to the West boundary of the Golf View Subdivision, North along the Golf View Subdivision and the East Towne Estates Subdivision to the Northwest corner of the East Towne Estates Subdivision. Excluding that portion of the City of Plymouth in Ward 1 - described in District 22.

SUPERVISORY DISTRICT NO. 24:

City of Plymouth - Wards 7, 8, 9 & 10 That portion of the City of Plymouth South and West of the line commencing at the West City Limits and Summit Street, East on Summit Street to Pleasant Street, North on Pleasant Street to Mill Street, East on Mill Street to Spring Street, North on Spring Street to Main Street, East on Main Street to North Street, South on North Street to Eastern Avenue, East on Eastern Avenue to Pleasant View Road, South on Pleasant View Road to the South City Limits.

SUPERVISORY DISTRICT NO. 25:

Town of Sheboygan - Wards 3 & 4 That portion of the Town of Sheboygan North and West of the line commencing at Playbird Road and State Highway 43, South on State Highway 43 to Mueller Road, West on Mueller Road to County Road Y, North on County Road Y to County Road J, West on County Road J to Rangeline Road. The entire **Town of Sheboygan Falls**.

SUPERVISORY DISTRICT NO. 26:

City of Sheboygan Falls - Wards 2, 3, 4, 5 & 10 That portion of the City of Sheboygan Falls South and West of the line commencing at Meadowlark Road and the Sheboygan River, South and East along the Sheboygan River to the railroad tracks (approximately Water Street at

Monroe Street), East along the railroad tracks to Poplar Street, North on Poplar Street to the Village of Kohler.

SUPERVISORY DISTRICT NO. 27:

City of Sheboygan Falls - Wards 1, 6, 7, 8 & 9 That portion of the City of Sheboygan Falls North and East of the line commencing at Meadowlark Road and the Sheboygan River, South and East along the Sheboygan River to the railroad tracks (approximately Water Street at Monroe Street), East along the railroad tracks to Poplar Street, North on Poplar Street to the Village of Kohler.

SUPERVISORY DISTRICT NO. 28:

Town of Sheboygan - Ward 6 That portion of the Town of Sheboygan East and South of the line commencing at 38th Street and Saemann Avenue, West on Saemann Avenue to 40th Street, South on 40th Street to State Highway 23, West on State Highway 23 to the Village of Kohler, South along the Village of Kohler to State Highway 28. **Town of Wilson Wards 1, 3 & 4** That portion of the Town of Wilson East of line commencing at State Highway 28 and Taylor Drive, South on Taylor Drive to County Road EE, East on County Road EE to County Road OK, South on County Road OK to U.S. Highway 43, South on U.S. Highway 43 to Town Line Road.

SUPERVISORY DISTRICT NO. 29:

Town of Holland - Wards 3 & 4 That portion of the Town of Holland North and West of the line commencing at County Road CC and County Road G, East on County Road G to County Road KW, North on County Road KW to Eernisse Road, East on Eernisse Road to Palmer Road, North and East on Palmer Road to State Highway 32, North on State Highway 32 to Hoftiezer Road, East on Hoftiezer Road to DeWitt Road, South and East on DeWitt Road to U.S. Highway 43, North on U.S. Highway 43 to Town Line Road. The entire **Village of Oostburg**.

SUPERVISORY DISTRICT NO. 30:

The entire **Town of Lima**. **Town of Wilson - Ward 2** That portion of the Town of Wilson West of line commencing at State Highway 28 and Taylor Drive, South on Taylor Drive to County Road EE, East on County Road EE to County Road OK, South on County Road OK to U.S. Highway 43, South on U.S. Highway 43 to Town Line Road.

SUPERVISORY DISTRICT NO. 31:

The entire **Town of Lyndon**. **Town of Plymouth - Ward 4** That portion of the Town of Plymouth South of the line commencing at County Road S and County Z, East on County Road Z to the City of Plymouth, South along the City of Plymouth to County Road PP, East on County Road PP to Willow Road. The entire **Village of Cascade**, the entire **Village of Waldo**.

SUPERVISORY DISTRICT NO. 32:

Town of Greenbush - Ward 4 The Southern half of the Kettle Moraine Correctional Facility property located in the **Town of Greenbush**. The entire **Town of Mitchell** and the entire **Town of Scott**.

SUPERVISORY DISTRICT NO. 33:

The entire **Town of Sherman**, the entire **Village of Adell**, and the entire **Village of Random Lake**.

SUPERVISORY DISTRICT NO. 34:

Town of Holland - Wards 1 & 2 That portion of the Town of Holland South and East of the line commencing at County Road CC and County Road G, East on County Road G to County Road KW, North on County Road KW to Eernisse Road, East on Eernisse Road to Palmer Road, North and East on Palmer Road to State Highway 32, North on State Highway 32 to Hoftiezer Road, East on Hoftiezer Road to DeWitt Road, South and East on DeWitt Road to U.S. Highway 43, North on U.S. Highway 43 to Town Line Road. The entire **Village of Cedar Grove**.

(All boundary lines are intended to follow the center of streets or highways or rivers unless otherwise specifically designated. All references to City or Village limits refer to the boundaries in effect as of August 8, 2001. Annexations taking place after this date, except for annexations of vacant land, may constitute new wards and as such will not affect the districts described. Maps of the districts are available from the County Clerk.)

- 1.03 ELECTION AND TERM OF SUPERVISORS. Supervisors are County officers and shall be elected for two- (2-) year terms at the election to be held on the first Tuesday in April on even numbered years and shall take office on the third Tuesday in April on that year.
- 1.04 QUALIFICATIONS. A candidate for the office of supervisor shall be a qualified elector and resident of his supervisory district at least ten (10) days prior to the earliest time for the commencement of the circulation of nomination papers.
- 1.05 NOMINATION PAPERS. Nomination papers shall be circulated and filed pursuant to the provisions of Wis. Stat. § 8.10. As authorized by Wis. Stat. § 8.10(3m) the number of required signatures on nomination papers for the office of County Supervisor in Sheboygan County shall not be less than fifty (50) nor more than two hundred (200) electors.
- 1.06 WHEN SPRING PRIMARY IS REQUIRED. If nomination papers propose three (3) or more candidates for members of the Board of Supervisors in any County supervisory district, no person's name shall be placed on the ballot in the spring election unless he or she is nominated at the spring primary pursuant to Wisconsin Statutes.
- 1.07 RESIGNATIONS. Resignations of County Supervisors shall be made in writing to the Sheriff who shall immediately transmit a notice thereof to the Chairperson of the County Board and after such transmittal, the Sheriff shall file the resignation with the County Clerk.
- 1.08 VACANCY, HOW CAUSED. The office of supervisor shall become or be deemed vacant upon the happening of any of the following events:
 - (1) The death of the incumbent.
 - (2) His or her resignation.
 - (3) His or her removal.
 - (4) His or her ceasing to be an inhabitant of the district.
 - (5) For any of the other reasons set forth in Wis. Stat. § 17.03.
- 1.09 REMOVAL FROM OFFICE. Supervisors may be removed from office by the County Board, for cause, by a vote of 2/3 of the supervisors entitled to seats on such Board.
- 1.10 VACANCIES. In the event of a vacancy on the County Board caused by death, resignation, or removal from office, the County Board Chairperson, with the approval of the County Board, shall appoint a person who is a qualified elector and resident of the supervisory district to fill the vacancy for the unexpired portion of the term to which the supervisor was appointed and until the supervisor's successor is elected and qualified.
- 1.11 CONFLICT OF OFFICE HOLDING. No County officer or employee is eligible to the office of supervisor, but a supervisor may also be a member of a town board, the common council of his city, or the board of trustees of his or her village.
- 1.12 PRIVATE INTEREST IN PUBLIC CONTRACTS PROHIBITED. No County officer or employee shall have a private interest in a public contract to the extent the same is prohibited by Wis. Stat. § 946.13.

1.13 CODE OF ETHICS. The provisions of Wis. Stat. § 19.59, as amended, *Code of Ethics for Local Government Officials, Employees and Candidates*, are adopted by reference as if fully set forth. This Code of Ethics is adopted to further the goals that public officials and employees be impartial, that public office not be used for personal gain, and that the public have confidence in the integrity of their governmental bodies. This Code of Ethics shall apply to all full-time and part-time elected and appointed County officials and employees.

- (1) Ethics Board. The Executive Committee of the Board of Supervisors shall constitute the Ethics Board and shall administer and enforce this Code of Ethics. The Chairperson of the Executive Committee shall serve as chair of the Ethics Board, and in the absence or inability to serve of the Chairperson, the Vice-Chairperson shall serve as Ethics Board chair. If a member of the Executive Committee is the subject of investigation by the Ethics Board or abstains from participation, the Chairperson shall designate another Supervisor to serve on the Ethics Board for such investigation. The Ethics Board may call upon the Corporation Counsel, Administrative Coordinator, or other County staff for consultation and clerical support. The Ethics Board shall determine on a case-by-case basis whether its investigations, meetings, and findings are closed in whole or in part to the public.
- (2) Advisory Opinions. The Ethics Board may issue advisory opinions to any County official or employee who wishes to have an advance determination as to whether a particular action would be prohibited by the Code of Ethics.
- (3) Violations. Violation of the Code of Ethics may constitute grounds for discipline if the violator is an employee, or private or public censure if the violator is an elected official. If the violator is an employee and the Ethics Board determines that a violation has occurred, the Ethics Board shall determine the appropriate disciplinary action after consultation with the employee's Liaison Committee. If the violator is an elected official, the Ethics Board may issue a private or public reprimand, or it may recommend to the County Board that public censure be made.
- (4) Prohibited Activity.
 - (a) Use of Public Property. No County official or employee shall use or permit the unauthorized use of County-owned vehicles, equipment, materials or other property for personal convenience or profit. Authorization to use shall be determined by the Liaison Committee through the provisions of Chapter 58 for County-owned vehicles.
 - (b) Favoritism. No County official or employee shall grant any special consideration, treatment, or advantage to any person beyond that which is available to other persons.
 - (c) Disclosure of Confidential Information. No County official or employee shall, without proper legal authorization, disclose confidential information obtained in the course of service to the County nor use such information to advance the financial or other private interest of self or others. By way of illustration, "confidential information" includes matters that are restricted by law from public disclosure such as medical records and certain juvenile records; and matters discussed or presented during a closed meeting of any Committee or Board that are not part of the public record of the Committee or Board.
 - (d) Gifts and Favors. No County official or employee may solicit or accept anything of substantial value, including gifts and favors, from any person who is known to be interested, directly or indirectly, in any business dealings with the County. Furthermore, no County official or employee may solicit or accept anything of substantial value including gifts and favors that may create the perception of influence on the recipient in the discharge of County duties or create the perception that the recipient is being rewarded for action or inaction.
 1. Definition of "Substantial Value". "Substantial value" is defined as Twenty Dollars (\$20.00) per occurrence or Fifty Dollars (\$50.00) per calendar year.

2. Examples of Matters Included. This section shall apply to admission tickets to sports or entertainment events; meals and beverages; accommodations at a hotel or resort; ceremonial or business-related events such as groundbreaking, receptions, grand openings, conferences, outings, and parties; receipt of mementos such as coffee cups, pens, pencils, note pads, paperweights, or plaques; and all other matters not excluded below.
 3. Matters Excluded. This section does not apply to compensation and expenses paid by the state, United States, or County; fees, honoraria and expenses paid for attendance, presentations, or other participation in a professional organization, conference or seminar; attendance or participation at events or functions on County property or sponsored or sanctioned by the County; and gifts from family and friends where there can be no perception that the gift might influence the recipient in the discharge of County duties.
- (e) Representing Other Interests. No County official or employee shall appear on behalf of any organization, company, other governmental body, or any person other than self, spouse, or minor children before any County Committee, commission, Board, or other authority. This provision shall not restrict the right of a County Supervisor to appear before County bodies on behalf of constituents.

1.14 COMPENSATION. The compensation for County Board Supervisors shall be as follows:

- (1) Basic Salary. Each County Board Supervisor shall receive a basic annual salary of Two Thousand One Hundred Dollars (\$2,100.00), payable in equal monthly payments of One Hundred Seventy-five Dollars (\$175.00) in the regular course of the County payroll.
- (2) Per Diem Payments. In consideration for County Board meetings and Committee service, each Supervisor shall, in addition to the basic salary, be paid a per diem as herein provided for each County Board meeting and for each Committee or Committee-authorized meeting attended, subject to the following provisions:
 - (a) The per diem payment shall be as follows:
 - \$20.00 for a meeting lasting up to 2 hours
 - \$35.00 for a meeting between 2 and 4 hours
 - \$50.00 for a meeting of more than 4 hours
 - (b) Per diem payments shall not exceed Fifty Dollars (\$50.00) per day or Four Thousand Two Hundred Dollars (\$4,200.00) in any Board year.
 - (c) Meetings of a Committee on different subjects or in different places on the same calendar day shall be counted as one (1) meeting and the combined meeting times shall be considered in calculating the amount of per diem to be paid unless there is a time lapse of more than one (1) hour between meetings in which case two (2) per diems will be paid.
 - (d) Attendance at County Board Committee meetings when not a member thereof, or attendance at public functions or hearings as a representative of a Committee of the Board, will entitle the Supervisor to per diem payments if such attendance is authorized or ratified by majority vote of the Committee being represented or by the Executive Committee.
 - (e) Per diem claims shall be paid monthly in accordance with County Board RULE XVIII (County Code Section 2.18).
- (3) Group Health Insurance and Group Dental Insurance. Each County Board Supervisor shall be eligible to participate in the County's group health insurance program and group dental insurance program by enrolling for such coverage at the beginning of each term of office and by advance payment of 100% of the applicable monthly premium as established for the employees

of the County. Supervisors may enroll in one coverage and not the other coverage if they choose.

- 1.15 COUNTY BOARD CHAIRPERSON'S COMPENSATION. The Chairperson of the County Board, in lieu of the County Supervisor's basic salary and in lieu of any per diem payments, shall be paid an annual salary of Ten Thousand Dollars (\$10,000.00).
- 1.16 VICE CHAIRPERSON'S COMPENSATION. The Vice Chairperson shall be paid One Thousand Dollars (\$1,000.00) per year in addition to the basic compensation and per diem payments provided for in Section 1.14 above.
- 1.17 MISSION STATEMENT, VISION STATEMENT, AND GUIDING PRINCIPLES. This Section shall be applicable to all full-time and part-time elected and appointed County officials and employees.
- (1) The mission of Sheboygan County is to provide courteous, responsive, efficient, and effective services to those we serve.
 - (2) The vision of Sheboygan County is to be recognized as a leader of responsive and cost-effective local government.
 - (3) The guiding principles of Sheboygan County are:
 - (a) to provide leadership,
 - (b) to be dedicated to the concept of democratic local government,
 - (c) to maintain a constructive, objective, and creative attitude,
 - (d) to maintain a deep sense of social responsibility as a trusted public servant,
 - (e) to be dedicated to the highest ideals of honor and integrity in all public and personal relationships,
 - (f) to recognize that the chief function of local government is to serve the best interests of all citizens,
 - (g) to improve the quality and image of public service, to encourage regular communication between citizens and County officials,
 - (h) to emphasize friendly and courteous service to the public,
 - (i) to treat your colleagues and staff with respect and courtesy,
 - (j) to foster problem-solving and continuous learning in the work environment,
 - (k) to train and empower staff to attain high standards of professionalism, and
 - (l) to actively seek shared services opportunities with local, state, and federal agencies.
- 1.18 TERM LENGTHS FOR MISCELLANEOUS APPOINTMENTS.
- (1) The County Board has created and may create special-purpose or limited-time Committees pursuant to its authority under Section 2.08 of this Code. The County Board has created such Committees by Resolution or Ordinance or in fulfillment of statutory requirements. Similarly, the County Board has authorized and may continue to authorize persons on behalf of the County Board to serve as representatives to other organizations or bodies.
 - (2) Where the document authorizing the Committee or representative does not expressly recite a term length and where the appointing authority is not the County Administrator pursuant to Section 43.05 of this Code and the appointment powers remain with the County Board Chairperson, such appointment shall be made and submitted for Board confirmation if required by the regular third Tuesday meeting in May in even numbered calendar years and the appointment shall expire at the end of the Board term the following even-numbered calendar year.
 - (3) Where the document authorizing the Committee or representative does not expressly recite a term length and where the appointing authority is the County Administrator pursuant to Section 43.05 of this Code, the County Administrator shall make such appointments and shall cause them to be submitted for Board confirmation by the regular third Tuesday meeting in May in even-numbered calendar years, and the appointment shall expire at the end of the Board term the following even-numbered calendar year unless at the time of the appointment the County

Administrator requests and the County Board agrees to a different term length at the time of confirmation.

- (4) Any appointments made to fill vacancies to appointments under Subsections (2) or (3) above shall serve for the balance of the original term.
- (5) The County Administrator shall prepare and maintain a list of all Committees and representative appointments made on behalf of the County. When appointed terms expire, the County Administrator shall make new appointments pursuant to Section 43.05 of this Code and shall inform the County Board at its April Organizational Meeting of such expired terms.
- (6) For expired terms where the appointing authority is the County Board Chairperson, the County Administrator shall provide the County Board with a list of appointments to be made for distribution at the Organizational Meeting.